

3 COPIES - USE BALL POINT AND PRESS FIRMLY

dickey

staffing solutions



1880 Windsor Road
Loves Park, IL 61111

(815) 636-4477

Check-In Line (815) 636-4484

Fax (815) 636-4486

E-mail: dss@dickeystaffing.com

www.dickeystaffing.com

**TIME CARD MUST
BE RECEIVED IN
OUR OFFICE BY
MONDAY AT 1:30 PM**

Week Ending Sunday

MTH	DAY	YEAR
<input type="text"/>	<input type="text"/>	<input type="text"/>

Employee Name _____

Company Name _____

Address _____

Supervisor _____

Assignment Completed (X)

Assignment Continuing (X)

I understand I must call Dickey Staffing Solutions upon completion of my assignment to inform Dickey Staffing Solutions of my availability. Failure to do so indicates I have terminated my employment with Dickey Staffing Solutions. I certify that I have worked the hours recorded on this time ticket and that no accident or injury was sustained while working on the assignment unless so noted in the comments section.

Employee's Signature: _____

Comments:

Day	Date	ROUND TO THE NEAREST .25 HOUR (15min = .25 hr, 30min = .50 hr, 45min = .75 hr)			
		Time Started	Time Finished	Less Mealtime	Total
Mon.					
Tues.					
Wed.					
Thurs.					
Fri.					
Sat.					
Sun.					

TOTAL HOURS FOR WEEK

Customer's Signature: _____

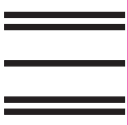


TO REORDER, CALL:



815.633.5500 OR TOLL FREE 800.584.9224

From: _____



FIRST CLASS POSTAGE REQUIRED

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PO Box 15068
Loves Park, IL 61132-5068

